

**MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS' ASSOCIATION
BUSINESS MEETING
DECEMBER 15, 2023**

BE IT REMEMBERED that a business Meeting of the Mississippi Municipal Clerks and Collectors Association was begun and held at the Winter Conference held in Flowood, Mississippi on Friday, December 15, 2023.

The President, Suzette Davis called the meeting to order, and Central District Trustee, Penny Spears opened with the invocation.

President Suzette Davis Recognized new Clerks.

Retirement Committee Chairman Leslie Thompson recognized the recently retired clerks with awards.

ORDER TO AMEND THE BYLAWS CONCERNING THE IIMC SCHOLARSHIP

There next came on for consideration the matter of amending the bylaws concerning the IIMC Scholarship. The members heard from President Suzette Davis who explained that currently the by-laws state that the IIMC Scholarship funds must be used for the registration costs for an IIMC Conference. The members next found that the by-law change would include adding the following sentence marked in red below on page 26 of Section 3: IIMC Scholarship.

The IIMC Annual Conference Scholarship shall provide an opportunity for every Municipal City Clerk in the State of Mississippi the opportunity to attend the IIMC Annual Conference to help achieve the goal in obtaining the Master Certification.

The IIMC Annual Conference Scholarship shall provide for the registration cost only. Pending availability of funds three (3) scholarships shall be awarded to Municipal City Clerks annually. One – Northern District, One – Central District, and one – Southern District. A Minimum balance of two thousand dollars (\$2,000) shall be maintained in the scholarship fund. This shall cover the registration only.

The precedence for award shall fall to a City Clerk. Should a Deputy Clerk apply, the award may fall to the Deputy Clerk (assuming all criteria are met) if a City Clerk does not apply. **Should a qualifying officer of the Executive Committee apply for the scholarship (as referenced in Article IX) and be**

awarded, those funds equivalent to early bird registration may be allocated to other travel expenses for that officer. This scholarship is voted on and awarded by the IIMC Committee.

After discussion of the Bylaw amendments the members approved the amendment

ORDERED this the 15th day of December 2023, upon a motion by Jo Ann Robbins, seconded by Michelle Arbuckle, with all members present voting "AYE".

**ORDER TO AMEND THE BYLAWS BY CHANGING THE NAME OF THE LARRY
GRAVES SCHOLARSHIP**

There next came on for consideration the matter of amending the bylaws by changing the name of the Larry Graves Scholarship. The Board first heard from President Suzette Davis concerning the Larry Graves Scholarship being called a scholarship and not a grant. The members found that it may hinder some clerks from applying. The members next found that the by-law change would include changing the name of the Larry Graves Scholarship to Scholarship and Grant Policy as shown below.

Change Larry Graves Scholarship to Larry Graves Clerk Education Grant thereby changing all Scholarship reference to Scholarship and Grant Policy

Scholarship Policy:- Scholarship and Grant Policy:

SECTION 1: ~~Larry Graves Scholarship~~. Larry Graves Clerk Education Grant. It shall be the policy of the MMCCA that the Larry Graves Scholarship Clerk Education Grant shall provide an opportunity for every Municipal Clerk in the State of Mississippi to obtain training and subsequent certification through the Clerks' Certification Program. The Larry Graves ~~Scholarship~~ Clerk Education Grant shall provide for registration costs and lodging for the recipient to attend the Clerks' Certification Program. Pending availability of funds, three (3) full ~~scholarships~~ grants shall be awarded to Clerks one per district (Southern, Central, Northern) annually (one ~~scholarship~~ grant given to each district for the session in spring and fall). A minimum balance of three thousand dollars (\$3,000) per ~~scholarship~~ grant shall be budgeted annually for the ~~Scholarship~~ Clerk Education Grant fund. ~~Scholarships~~ Grants shall be awarded accordingly. Proceeds received from vendors' fees shall be deposited accordingly into the Larry Graves ~~Scholarship~~ Clerk Education Grant Fund for budgetary purposes.

After discussion of the Bylaw amendments the members approved the amendment.

ORDERED this the 15th day of December 2023, upon a motion by Kim Johnson, seconded by Ruth Combest, with all members present voting "AYE".

**ORDER TO CHANGE THE NAME OF THE SCHOLARSHIP COMMITTEE TO THE
SCHOLARSHIP AND GRANT COMMITTEE SCHOLARSHIP**

There next came on for consideration the matter of changing the name of the Scholarship committee to the Scholarship and Grant Committee. The members found that the committee would need to match the amended by laws. After discussion the members changed the name of the Scholarship Committee to the Scholarship and Grant Committee.

ORDERED this the 15th day of December 2023, upon a motion by Nan Nanney, seconded by Kim Vaughn, with all members present voting "AYE".

There being no further business the meeting was adjourned upon a motion by President, Suzette Davis.



SUZETTE DAVIS, PRESIDENT



LESLIE A. THOMPSON, SECRETARY