

**MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS' ASSOCIATION
EXECUTIVE MEETING
APRIL 26, 2023**

BE IT REMEMBERED that a Regular Meeting of the Executive Members of the Mississippi Municipal Clerks and Collectors Association was begun and held on Wednesday April 26, 2023, at 2:00 P. M.

There were then and there present:

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|-----------------------|--------------------------------|---------|
| Katie Harbin | President | Present |
| Suzette Davis | 1 st Vice President | Present |
| Paula Tierce | 2 nd Vice President | Present |
| Lauren Stewart | Treasurer | Present |
| Leslie Thompson | Secretary | Present |
| Russell Wall | Immediate Past President | Absent |
| Arianne "AJ" Linville | Northern District Trustee | Present |
| Mary Roberts | Northern District Trustee | Present |
| Jamie Morgan | Northern District Trustee | Present |
| Penny Spears | Central District Trustee | Present |
| Jean White | Central District Trustee | Present |
| Michelle Arbuckle | Central District Trustee | Present |
| Breyon Magee | Southern District Trustee | Present |
| Rosezea Scott | Southern District Trustee | Present |
| Catherine Kemp | Southern District Trustee | Present |
| Dr. Jason Camp | Extension Specialist | Present |
| Angela Richburg | IIMC Regional Director | Present |
| Mary Ann Hess | IIMC President Elect | Absent |

The President, Katie Harbin called the meeting to order and declared a quorum present.

**AUTHORIZE THE RETIREMENT COMMITTEE TO PURCHASE RETIREMENT
AWARDS**

There next came on for consideration the matter of the Mississippi Municipal Clerks and Collectors Association (MMCCA) purchasing retirement awards for the 2023 retirees. The Board found that pursuant to the MMCCA bylaws and the Retiree Recognition Policy, a retiree with at

least ten years of service as Municipal Clerk or Municipal Deputy Clerk shall receive an award of recognition at one of the MMCCA Business Meetings. After discussion of the matter the MMCCA Executive Board authorized the Retirement Committee to purchase an award for the 2023 retirees not to exceed One Hundred Fifty Dollars and Zero Cents (\$150.00) for each award.

ORDERED this the 26th day of April 2023, upon a motion by President Katie Harbin, seconded by Northern District Trustee, Arianne “AJ” Linville, With all Executive Members present voting “AYE”.

ORDER TO FILL VACANT POSITION AS NOMINATING COMMITTEE CHAIRMAN

There next came for consideration the matter of the filling the vacant position as the Chairman of the Nominating Committee. The Board found that the last two past Presidents were retiring this month. The Board next found that pursuant to the MMCCA By laws, that the committee shall be chaired by the immediate past President. The Board next heard a recommendation from the President, Katie Harbin to appoint Jo Ann Robbins as Committee Chair and Angela Richburg as a past President member. After Discussion of the matter the Board Approved Jo Ann Robbins as the Chairman of the Nominating Committee and Angela Richburg as a past President member of the Nominating Committee.

ORDERED this the 26th day of April 2023, upon a motion by the Central District Trustee, Penny Spears, seconded by Northern District Trustee, Arianne “AJ” Linville, with all Executive Members present voting “AYE”.

JO ANN ROBBINS ENTERED THE MEETING

**ORDER TO APPOINT KRISTAL JONES TO FILL THE SOUTHERN DISTRICT
POSITION ON THE NOMINATING COMMITTEE**

There next came for consideration the matter of the filling the Southern District position on the nominating Committee. The Board heard a recommendation from 1st Vice President, Suzette Davis to nominate Kristal Jones as the Southern District Nominating Committee member. After Discussion of the matter the Board Approved Kristal Jones as the Southern District member of the Nominating Committee.

ORDERED this the 26th day of April 2023, upon a motion by President, Katie Harbin, seconded by Treasurer, Lauren Stewart, with all Executive Members present voting “AYE”.

ORDER TO APPROVE FINAL BUDGET

There next came for consideration the matter of approving the final proposed Budget. After review and discussion, the Board approved the proposed Budget.

ORDERED this the 26th day of April 2023, upon a motion by Past President, Jo Ann Robbins, seconded by Central District Trustee, Penny Spears, with all Executive Members present voting “AYE”.

**ORDER TO APPOINT COMMITTEE FOR THE PLANNING OF THE MISSISSIPPI
MUNICIPAL CLERKS AND COLLECTORS’ ASSOCIATION FIFTIETH (50th)
ANNIVERSARY EVENT**

There next came for discussion the matter of having a committee to plan the MMCCA 50th Anniversary. The Board heard a recommendation from President, Katie Harbin for Paula Tierce, Arianne “AJ” Linville, Angela Hester, Suzette Davis, Angela Richburg, Rosezea Scott, Jason Camp and Katie Harbin to make up the committee. After Discussion of the matter the Board approved Katie Harbin, Paula Tierce, Arianne “AJ” Linville, Angela Hester, Suzette Davis, Angela

Richburg, Rosezea Scott and Jason Camp to make up the MMCCA Fiftieth Anniversary Planning Committee.

ORDERED this the 26th day of April 2023, upon a motion made by Past President, Jo Ann Robbins, seconded by Secretary, Leslie Thompson, with all Executive Members present voting “AYE”.

APPOINT REPRESENTATIVE FOR THE MISSISSIPPI DEPARTMENT OF ARCHIVES AND HISTORY LOCAL GOVERNMENT RECORDS COMMITTEE

There next came on for discussion the matter of appointing a representative to the Mississippi Department of Archives and History Local Record Committee following the retirement of Cathy Clark. The Board found that Cathy Clark had retired and there needed to be a replacement. The Board found that Penny Spears was interested in being on the committee. After discussion of the matter the Board appointed Penny Spears to the Mississippi Department of Archives and History Local Record Committee.

ORDERED this the 26th day of April 2023, upon a motion made by 2nd Vice President, Paula Tierce, seconded by Southwest District Trustee, Rosezea Scott, with all Executive Members present voting “AYE”.

ORDER FOR MISSISSIPPI STATE HOST THE MISSISSIPPI CLERKS AND COLLECTORS’ ASSOCIATION SPRING CLERK CONFERENCE

There next came for discussion the matter of having Mississippi State to host our MMCCA Spring Clerk Conference. The Board found The University of Mississippi hosted the conference. The Board next found that it would be in the best interest for the Mississippi Clerks to have Mississippi State host the Spring Conference due to The University of Mississippi points not

transferring to the International Institute of Municipal Clerks certification requirements.

ORDERED this the 26th day of April 2023, upon a motion made by President, Katie Harbin, seconded by Secretary, Leslie Thompson, with all Executive Members present voting “AYE”.

There being no further business the meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Katie Harbin", written over a horizontal line.

KATIE HARBIN, PRESIDENT

A handwritten signature in blue ink, appearing to read "Leslie Thompson", written over a horizontal line.

LESLIE THOMPSON, SECRETARY