

**MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS' ASSOCIATION
EXECUTIVE MEETING
JUNE 26, 2022**

BE IT REMEMBERED that a Regular Meeting of the Executive Members of the Mississippi Municipal Clerks and Collectors Association was begun and held on Wednesday June 26, 2022, at 3:30 P. M.

There were then and there present:

Russell Wall	President	Present
Katie Harbin	1 st Vice President	Present
Suzette Davis	2 nd Vice President	Present
Paula Tierce	Treasurer	Absent
Leslie Thompson	Secretary	Present
Jo Ann Robbins	Immediate Past President	Present
Arianne "AJ" Linville	Northern District Trustee	Present
Mary Roberts	Northern District Trustee	Present
Dominique Green	Northern District Trustee	Absent
Susan Crandall	Central District Trustee	Absent
Jean White	Central District Trustee	Present
VACANT	Central District Trustee	Absent
Lauren Stewart	Southern District Trustee	Present
VACANT	Southern District Trustee	Absent
Ronda Kennedy	Southern District Trustee	Absent
Dr. Jason Camp	Extension Specialist	Present
Angela Richburg	IIMC Regional Director	Present
Mary Ann Hess	IIMC President Elect	Present

The President, Russell Wall called the meeting to order and declared there was no quorum present.

Northern District Trustee, Mary Roberts, entered the room. Russell Wall declared there was now a quorum present.

DISCUSSION OF TERMINAL SQUARE AND THE ACCEPTANCE OF CREDIT CARDS

There next came on for consideration the matter of the Mississippi Municipal Clerks and Collectors Association (MMCCA) accepting credit card and using Square credit card processing terminal. Ariane “AJ” Linville explained that when you utilize Square credit card processing there would be a processing fee that would be pulled from the Mississippi Municipal Clerks and Collectors Association (MMCCA) bank account. The Board found that most people that use Square credit card processing for their credit card processing charge an extra dollar to cover the processing fee. The Board next found that the extra dollar may not cover the fee if the total amount is a high amount. After Discussion of the matter, the Mississippi Municipal Clerks and Collectors Association (MMCCA) Executive Board voted to utilize the Square credit card processing and to charge Two point Eight percent (2.8%) on all credit card purchases.

ORDERED this the 26th day of June, 2022 upon a motion by immediate past President, Jo Ann Robbins, seconded by Southern District Trustee, Lauren Stewart, with all Executive Members present voting “AYE”.

ORDER TO PURCHASE CUPS FOR THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS REGION IV CONFERENCE ATTENDEES

There next came on for consideration the matter of the purchasing cups for the International Institute of Municipal Clerks, Region IV Conference to be hosted by the Mississippi Municipal Clerks and Collectors Association (MMCCA) in December 2022. The Board heard from Mary Ann Hess explaining that the cups were a gift for the attendees of the conference. The Board next heard from Ariane “AJ” Linville that the cups are to be made by the Mississippi Prison Industries. The Board next found that in the past the Mississippi Municipal Clerks and Collectors Association

have done bags to carry and the cups would be bought in place of the bags. After discussion of the matter the Board voted to purchase Two Hundred (200) personalized cups from Mississippi Prison Ministries for the Region IV Conference for the International Institute of Municipal Clerks Association to be held in December, 2022

ORDERED this the 26th day of June, 2022 upon a motion by 2nd Vice President, Suzette Davis, seconded by Central District Trustee, Jean White, with all Executive Members present voting "AYE".

DISCUSSION ON UPDATING THE MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS (MMCCA) WEBSITE

There next came on for consideration the matter of the Mississippi Municipal Clerks and Collectors Association website needing to be updated. The Board heard from Jason Camp, He explained that Granicus could help the Mississippi Municipal Clerks and Collectors Association with a website that could include a picture of each clerk that would help all clerks in identifying each other. No further action was taken on this matter.

DISCUSSION TO INVITE THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS ASSOCIATION PRESIDENT TO THE REIGION IV CONFERENCE IN DECEMBER 2022

There next came on for discussion the matter of inviting the International Institute of Municipal Clerk (IIMC) President, Pamela Smith. The Board found that they had previously invited the past International Institute of Municipal Clerks (IIMC) President, Sherry Pierce to the Winter Mississippi Municipal Clerks and Collectors Association (MMCCA) Conference in 2021. The Board found that they would need to pay for the Presidents airfare from Tampa, Florida and Hotel accommodations from Tuesday through Friday in Flowood, Mississippi. After Discussion

of the matter the Board voted to invite the International Institute of Municipal Clerks (IIMC) President, Pamela Smith to the Mississippi Municipal Clerks and Collectors Association (MMCCA) Winter Conference that is combined with the International Institute of Municipal Clerks (IIMC) Region IV Conference in Flowood Mississippi on December 14 -16, 2022.

ORDERED this the 27th day of April 27, 2022, upon a motion by the Northern District Trustee, Arianne "AJ" Linville, seconded by Southern District Trustee, Lauren Stewart, With all Executive Members present voting "AYE".

DISCUSSION UPDATING THE MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS' ASSOCIATION (MMCCA) EXECUTIVE BOARD ON THE SCHOLARSHIP COMMITTEE

There next came on for discussion the matter of updating the Mississippi Municipal Clerks and Collectors Association (MMCCA) Executive Board on the Scholarship Committee. The Board first heard from President Russell Wall. He advised the Board that the One Thousand Dollar (\$1,000.00) High School Scholarship Winner was Nicholas Subia, which is the son of Katie Harbin. The Scholarship will be presented at the awards luncheon. The Board next heard from Mary Roberts and she advised the Board that the deadline for the Larry Graves Scholarship will be August 31, 2022. The President, Russell Wall suggested that Mary Roberts send out an email reminding the clerks of the deadline.

UPDATE ON THE REGION IV CONFERENCE PLANNING COMMITTEE FROM ANGELA RICHBURG

There next came on for discussion the update from Angela Richburg on the Region IV Conference Planning Committee. Angela Richburg advised the Board that she has been working

closely with Suzette Davis. They advised the Board that Suzette Davis has secured a Disc Jockey for the ornament swap. The Disc Jockey will be at no cost to the Mississippi Municipal Clerks and Collectors Association (MMCCA). Suzette Davis is trying to secure some of the speakers that were heard in Arkansas. Jason Camp asked the Board how we are paying for the speakers. Suzette Davis advised the Board that we need to use the money from the vendors. No action was taken.

1st Vice President, Katie Harbin, entered the room.

**DISCUSSION CONCERNING DEPUTY CLERKS AND CLERKS OF THE COUNCIL
HOLDING OFFICE IN THE MISSISSIPPI MUNICIPAL CLERKS AND
COLLECTORS' ASSOCIATION (MMCCA)**

There next came on for discussion concerning Deputy Clerks and Clerks of the Council holding an Executive position in the Mississippi Municipal Clerks and Collectors Association (MMCCA). The Board first heard from Central District Trustee, Jean White who explained that she did not think a Clerk of The Council or Deputy Clerk should hold an office due to the fact that they do not have the same duties as a City Clerk. The Board next heard from Suzette Davis who explained her position on the matter that she did not mind a Clerk of the Council or Deputy Clerk holding the office of Secretary or Treasurer, but she did not think that a Clerk of the Council or Deputy Clerk should hold any other office in the Mississippi Municipal Clerks and Collectors Association (MMCCA). The Board next heard from Northern District Trustee, Arianne "AJ" Linville who disagreed with those opinions and she explained that she is a Deputy Clerk and was very discouraged by the possibility that she could never move up in the Association. The Board heard from Secretary, Leslie Thompson who expressed her opinion that she did not think a Clerk of the Council or a Deputy Clerk should be able to hold an office other than Secretary or Treasurer

due to the fact that the duties of a Clerk of the Council and a Deputy City Clerk were not the same as a City Clerk. The Board next heard from President, Russell Wall who explained that this matter needed to be discussed by Bylaws Committee. There was no action taken on this matter.

**DISCUSSION CONCERNING THE MISSISSIPPI MUNICIPAL LEAGUE (MML) 2ND
VICE PRESIDENT ELECTION THAT IS CONDUCTED BY THE MISSISSIPPI
MUNICIPAL CLERKS AND COLLECTORS' ASSOCIATION**

There next came on for discussion the matter of the Mississippi Municipal League (MML) 2nd Vice President Election that will be held at the Mississippi Municipal League Conference on Tuesday June 28, 2022. Russell Wall explained that at the last Mississippi Municipal Clerks and Collectors' Association Executive Board Meeting held on April 27, 2022 the Board voted to change the procedures which were approved by the Mississippi Municipal League (MML). President, Russel Wall advised that he needed all the Executive Board members to help with the election on Tuesday starting at 8:00 A.M.

**ORDER ACCEPTING THE 2022 – 2023 MISSISSIPPI MUNICIPAL CLERKS AND
COLLECTORS' ASSOCIATION OFFICERS**

There next came on for discussion the 2022 – 2023 Mississippi Municipal Clerks and Collectors' Association Officers. The Board first heard from President, Russell Wall thanking Past President, Jo Ann Robbins for her hard work in preparing the nominations of the 2022-2023 Mississippi Municipal Clerks and Collectors' Association Officers. The Board heard from Past President Jo Ann Robbins and she explained the process that was used to select the new officers. After discussion of the matter the Board approved the 2022-2023 Mississippi Municipal Clerks and Collectors' Association Officers presented by the Past President, Jo Ann Robbins. A copy of the 2022 – 2023 Mississippi Municipal Clerks and Collectors' Association Officers are attached

hereto and incorporated herein by reference.

ORDERED this the 27th day of April 27, 2022, upon a motion by the Past President, Jo Ann Robbins, seconded by Central District Trustee, Jean White, With all Executive Members present voting "AYE".

The following have been notified that their name will be submitted to the executive board for approval as new officers.

Vice President – Central District Paula Tierce

Treasurer – Statewide Lauren Stewart

Trustees:

North – North Central District Jamie Morgan

Central – Central East District Penny Spears

South – South West District Rosezea Scott

South – South East District Breyon Magee

After executive committee approval the following will be our list of executive officers for 2022-2023

Name	District	Position	Home town
Katie Harbin	Northern	President	Senatobia
Suzette Davis	Southern	1 st Vice President	Collins
*Paula Tierce	Central	2 nd Vice President	Ridgeland
*Lauren Stewart	Southern	Treasurer	Laurel
Leslie Thompson	Southern	Secretary	Meadville
Russell Wall	Central	Immediate Past President	Clinton
		Trustees:	
AJ Linville	North West	Senior	Horn Lake
Mary Roberts	North East	Intermediate	Guntown
*Jamie Morgan	North Central	Junior	Amory
Jean White	Central Central	Senior	Edwards
	Central West	Intermediate	
*Penny Spears	Central East	Junior	Carthage
*Rosezea Scott	South West	Senior	McComb
Ronda Cole	South Central	Intermediate	Hattiesburg
*Breyon Magee	South East	Junior	Mt. Olive

* new appointee

**DISCUSSION CONCERNING TRUSTEE POSITIONS IN THE MISSISSIPPI
MUNICIPAL CLERKS AND COLLECTORS' ASSOCIATION**

There next came on for discussion the matter of the Trustee positions in the Mississippi Municipal Clerks and Collectors' Association (MMCCA). The Board first heard from 2nd Vice President, Suzette Davis concerning the office of Trustee. Suzette Davis explained that the Association has Trustees that are taking on the positions but are not fulfilling their duties by attending the Mississippi Municipal Clerks and Collectors' Association (MMCCA) Executive Board meetings. Suzette Davis would like the issue to be reviewed and enforced. Past President, Jo Ann Robbins suggested that the Trustee duties be reviewed before the person accepts the position. President, Russell Wall advised that this matter needed to be discussed by the Bylaws Committee. No Action Taken.

There being no further business the meeting was adjourned upon a motion by North Trustee Arianne "AJ" Linville, seconded by Central Trustee, Jean White, with all Executive Members present voting "AYE".



RUSSELL WALL, PRESIDENT



LESLIE A. THOMPSON, SECRETARY