

**MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS' ASSOCIATION
EXECUTIVE MEETING
APRIL 27, 2022**

BE IT REMEMBERED that a Regular Meeting of the Executive Members of the Mississippi Municipal Clerks and Collectors Association was begun and held on Wednesday April 27, 2022, at 1:30 P. M.

There were then and there present:

Russell Wall	President	Present
Katie Harbin	1 st Vice President	Present
Suzette Davis	2 nd Vice President	Present
Paula Tierce	Treasurer	Present
Leslie Thompson	Secretary	Present
Jo Ann Robbins	Immediate Past President	Absent
Arianne "AJ" Linville	Northern District Trustee	Present
Mary Roberts	Northern District Trustee	Present
Dominique Green	Northern District Trustee	Present
Susan Crandall	Central District Trustee	Absent
Jean White	Central District Trustee	Present
June Williams	Central District Trustee	Absent
Lauren Stewart	Southern District Trustee	Absent
VACANT	Southern District Trustee	Absent
Ronda Kennedy	Southern District Trustee	Absent
Dr. Jason Camp	Extension Specialist	Present
Angela Richburg	IIMC Regional Director	Present
Mary Ann Hess	IIMC President Elect	Present

The President, Russell Wall called the meeting to order and declared a quorum present.

DISCUSSION OF POSSIBLE INCREASE IN MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS' ASSOCIATION DUES

There next came on for consideration the matter of the Mississippi Municipal Clerks and Collectors Association (MMCCA) increasing the dues for the annual membership. After discussion of the matter the Executive Committee did not think that an increase was in need.

CHANGES IN THE ELECTION PROCEDURE FOR THE MISSISSIPPI MUNICIPAL LEAGUE 2ND VICE PRESIDENT HELD AT THE MML ANNUAL CONFERENCE

There next came on for consideration the matter of the changing the Mississippi Municipal League Election procedures. The Board first heard from President Russel Wall. Russel Wall explained that the Mississippi Municipal Clerks and Collectors Association proposed to change the voting day and the check in day to Tuesday.

ORDER TO UPDATE THE ACCEPTANCE OF CREDIT CARDS FOR THE MMCCA PROMOTIONS

There next came on for consideration the matter of updating the acceptance of credit cards for the Mississippi Municipal Clerks and Collectors Association Promotions. The Board heard from Promotions Committee Chairman and North Trustee, Arianna "AJ" Linville. Mrs. Linville explained that previously the Board voted to use the square that the previous chairman of the portion committee was using. The square that the previous committee chairman used was purchased from a municipality and not from the MMCCA. The Next explained to the Board that Arianna "AJ" Linville will write the policy for the Square that the MMCCA will purchased. Arianna "AJ" Linville will also collaborate with Treasurer Paula Tierce to set the new Square Credit Processing company up. Mrs. Linville next explained that there is a fee to use the Square Credit Card Processing that would be passed on to the customer buying the promotion items.

ORDERED this the 27th day of April 27, 202, upon a motion by 2nd Vice President Suzette Davis, seconded by North Trustee, Dominique Green, With all Executive Members present voting "AYE".

DISCUSSION OF FURTHER TRAINING TO KEEP MISSISSIPPI CERTIFIED MUNICIPAL CLERK

There next came on for consideration the matter of training to keep the Certified Municipal Clerk Certification. Russell Wall explained that the Clerks Association currently does not require further training. Treasurer, Paula Tierce spoke and said that she thinks that is something that is needed. The Board next heard from Mary Ann Hess and Angela Richburg about the IIMC offering optional classes to go higher than an the IIMC Master Clerk. Russell Wall said that maybe that this could be an assignment for the certification committee. This item can be picked back up when the new President, Katie Harbin takes office.

DISCUSSION OF THE TIMING OF THE CERTIFIED MUNICIPAL CLERK GRADUATION

There next came on for discussion the matter of the timing of the Certified Municipal Clerk Graduation. Dr. Jason Camp explained that there has been issues of clerks that were eligible for certification that wanted to get certified before the normal graduation that is held at the Mississippi Municipal League Conference that is held in Biloxi annually. Discussion was held and a consensus was that it should stay the same and that clerks that are eligible for

graduation need to wait until the annual graduation that is held in Biloxi, Mississippi at the Mississippi Municipal League Conference. The President explained that no motion was needed because there were no changes that were to be made to the by-laws.

DISCUSSION OF ALLOWING VIRTUAL PARTICIPATION IN THE CERTIFIED MUNICIPAL CLERK PROGRAM

There next came on for discussion the matter of allowing virtual participation in the Certified Municipal Clerk Training. Dr. Jason Camp, Extension Specialist, explained that there have been multiple requests for clerks being able to do the Certified Municipal Clerk Training virtually. He also explained that there are stipulations that the IIMC require for virtual meetings. The Board had the same consensus that virtual participation should not be allowed due to the importance of meeting in person for networking and for the health of the Mississippi Municipal Clerks Association.

UPDATE ON THE SCHOLARSHIP COMMITTEE FROM MARY ROBERTS

There next came on for discussion the update from Mary Roberts on the Scholarship Committee. Mary Roberts gave the following report. The Scholarship Committee received two (2) scholarship applications for the January Larry Graves Scholarship. The applicants were both from the same Town and according to the Mississippi Municipal Clerks Association by-laws they both could have received, but unfortunately the Town did not have their dues up to date. Mary Roberts called and spoke to them that if they got their dues up to date that they could apply for the one in August. The Committee had received two high school applications with which, Katie Harbin's son was the winner. The next Larry Graves is coming up in the fall and the deadline to apply is August 31st.

UPDATE ON THE PLANNING COMMITTEE FROM ANGELA RICHBURG

There next came on for discussion the update from Angela Richburg on the Planning Committee. Angela Richburg gave the following report. The IIMC region IV meeting and the December meeting will be held in Mississippi on Tuesday, December 13, 2022 – Friday, December 16, 2022. There will be an Athenian Dialogue will start Wednesday. There will be an Opening night reception on Wednesday. Thursday will be classes with regional meetings being held at lunch. Thursday night will possibly be a mystery dinner. Friday morning will have a

learning session and then we will end the week with our Mississippi Municipal Clerks and Collectors Association Business Meeting. There will also have a new clerk's orientation during the week.

UPDATE ON THE CITY CLERKS HANDBOOK FROM KATIE HARBIN AND DR. JASON CAMP

There next came on for discussion the update from Dr. Jason Camp on the Clerk Handbook. He stated that he had sent all the chapters to the City Clerks that were willing to take one. Dr. Jason Camp received the chapters back with a total of four changes made. He stated that there are more changes coming when the Governor finishes signing bills. There will be no more printed versions of the handbook available. The Clerks can use the PDF Version of the handbook that will be easier for searching the handbook.

EXECUTIVE BOARD MEETING AT THE MISSISSIPPI MUNICIPAL LEAGUE CONFERENCE IN JUNE

There next came on for discussion of the Mississippi Municipal Clerks and Collectors Executive Board meeting at the Mississippi Municipal League Conference in June at the Beau Rivage. Russell Wall would like to have the meeting at 3:30 on Sunday, June 26, 2022. Russell Wall asked Angela Richburg and Mary Ann Hess to be present at the meeting due them being the IIMC Region IV directors.

There being no further business the meeting was adjourned upon a motion by North Trustee Arianne "AJ" Linville, seconded by Central Trustee, Jean White, with all Executive Members present voting "AYE".



RUSSELL WALL, PRESIDENT

Leslie Thompson
LESLIE A. THOMPSON, SECRETARY