

**MINUTES OF THE MISSISSIPPI MUNICIPAL CLERKS & TAX COLLECTORS ASSOCIATION
BUSINESS MEETING, JULY 26, 2021**

Executive Board members in attendance:

Jo Ann Robbins – President
Russell Wall – 1st Vice President
Katie Harbin – 2nd Vice President
Suzette Davis – Secretary
Paula Tierce - Treasurer
Cathy Clark – Immediate Past President
Jean White – Central District Trustee
Delores Harris – Central District Trustee
Adrienne Linville – Northern District Trustee
Mary Parker - Northern District Trustee
Servia Fortenberry – Southern District Trustee
Amber Hinton - Southern District Trustee

Absent:

Belinda Simms Hollowell - Northern District Trustee
Susan Crandall – Central District Trustee
Lauren Stewart – Southern District Trustee

WELCOME AND CALL TO ORDER

President Robbins called the meeting to order, and Secretary Suzette Davis led in opening prayer and the following business was transacted.

President Robbins welcomes everyone to the MML Summer Conference.

President Robbins introduces IIMC Vice President Mary Ann Hess and C Spire Terrell Knight Vice President Government Sales thanked them for attending the Municipal Clerks and Collectors Business Meeting.

President Robbins presented a letter from Kathy Anderson a retired City Clerk from Lucedale thanking the Clerk's and the Association for their cards, phone calls and support during the loss of her home in a fire.

President Robbins recognized new clerks and retired clerks.

APPROVAL OF THE MINUTES

Secretary Suzette Davis presented the minutes from the December 9, 2020, December 11, 2020 and May 3, 2021 business meeting; whereupon **Arianne AJ Linville (Horn Lake)** made a motion which was seconded by **Rosezea Scott (McComb)** to accept the minutes as presented, was submitted for a vote of all members present and was carried by unanimous vote.

ACCEPTANCE OF THE FINANCIAL REPORT

Treasurer Paula Tierce presented the Statement of Revenue and Expenses from December 12, 2020 through July 31, 2021; whereupon **Jean White (Edwards)** made a motion which was seconded by **Leslie Thompson (Meadville)** to accept the Statement of Revenue and Expenses presented, was submitted for a vote of all members present and was carried by unanimous vote. (See Attached)

APPROVAL OF THE 2021-2022 PROPOSED BUDGET

1st Vice President Russell Wall presented the Proposed Budget for the Municipal Clerk's and Collectors Association for the Fiscal Year July 2021- June 2022; whereupon **Kaneilia Williams (Indianola)** made a motion which was seconded by **Angela Harris (Jackson)** to adopt the Proposed Budget for the Municipal Clerk's and Collectors Association for the Fiscal Year July 2021- June 2022 presented, was submitted for a vote of all members present and was carried by unanimous vote. (See Attached)

OLD BUSINESS

None to report

NEW BUSINESS

NOMINATIONS

1st Vice President Russell Wall presents nominations from the Nominating Committee for the following officers for 2021-2022:

- Russell Wall – President
- Katie Harbin – 1st Vice President
- Suzette Davis – 2nd Vice President
- Leslie Thompson – Secretary
- Paula Tierce – Treasurer
- JoAnn Robbins – Immediate Past President
- June Williams – Northern Central District Trustee (Senior)
- Arianne AJ Linville – Northern West District Trustee (Intermediate)
- Mary Roberts – Northern East District Trustee (Junior)
- Susan Crandall – Central East District Trustee (Senior)
- Jean White - Central District Trustee (Intermediate)
- Dominique Green – Central West District Trustee (Junior)
- Lauren Stewart – Southern East District Trustee(Senior)
- Servia Fortenberry – Southern West District Trustee (Intermediate)
- Rhonda Cole – Southern District Trustee (Junior)

Whereupon **Amber Hinton (Picayune)** made a motion which was seconded by **Angela Richburg (Byram)** to accept the nominations presented, was submitted for a vote of all members present and was carried by unanimous vote.

RESOLUTION AUTHORIZING OFFICIAL SIGNEES OF ALL MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION BANK ACCOUNTS

NOW, THEREFORE BE IT RESOLVED BY THE MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION;

WHEREAS, on July 26, 2021 a business meeting of the Mississippi Municipal Clerks and Collectors Association was called to order at the annual Mississippi Municipal League Conference in Biloxi, Mississippi; and

WHEREAS, the new officers for the 2021–2022-year were nominated and elected; and

WHEREAS, it was determined the MMCCA President, and Treasurer should be the official signees on the MMCCA bank accounts effective July 26, 2021;

THEREFORE, a motion was made by MMCCA member **Angela Richburg (Byram)** to authorize Russell Wall and Paula Tierce as the official signees on the MMCCA bank Accounts, and duly seconded by MMCCA member **Penny Spears (Carthage)**;

Following the vote and having received a unanimous affirmative vote of the Mississippi Municipal Clerks and Collectors Association, President Robbins declared the motion passed and the resolution duly adopted on the 26th day of July 2021.

Mississippi Municipal Clerks and Collectors Association


Jo Ann Robbins, President

ATTEST:


Suzette Davis, Secretary

Came on for consideration the matter of the Executive Board presenting the following recommendations to help the Arkansas Clerks Association host the IIMC National Conference in May 2022;

1. One thousand dollars (\$1000.00) to the Arkansas Clerks Association to help with the conference expenses.
2. Five hundred dollars (\$500.00) to the Arkansas Clerks Association to support the silent auction.

Whereupon and after the discussion thereof, **Arianne AJ Linville (Horn Lake)** made a motion which was seconded by **Servia Fortenberry (Natchez)** to approve donating to the Arkansas Clerks Association in the amounts of \$1,000.00 to help with the conference expenses and \$500.00 to support the silent auction at the IIMC National Conference to be held in Little Rock Arkansas in May 2022, was submitted for a vote of all members present and was carried by unanimous vote.

COMMITTEE REPORTS

Committee Chairpersons reported on their committees.

OTHER BUSINESS

President Robbins recognized the executive board members with a gift of her appreciation.

SWEARING IN OF OFFICERS

After the swearing in of officers listed below, President Jo Ann Robbins passed the gavel to incoming President Russell Wall.


Russell Wall – President
Katie Harbin – 1st Vice President
Suzette Davis – 2nd Vice President
Leslie Thompson – Secretary
Paula Tierce – Treasurer
JoAnn Robbins – Immediate Past President
June Williams – Northern Central District Trustee (Senior)
Arianne AJ Linville – Northern West District Trustee (Intermediate)
Mary Roberts – Northern East District Trustee (Junior)
Susan Crandall – Central East District Trustee (Senior)
Jean White - Central District Trustee (Intermediate)
Dominique Green – Central West District Trustee (Junior)
Lauren Stewart – Southern East District Trustee (Senior)
Servia Fortenberry – Southern West District Trustee (Intermediate)
Rhonda Cole – Southern District Trustee (Junior)

President Wall thanked President Jo Ann Robbins for diligently serving a two-year term due to the pandemic and presented her with a gift of appreciation.

There being no further business, **Jean White (Edwards)** made a motion which was seconded by **Servia Fortenberry (Natchez)** to adjourned the July 26, 2021 business meeting of the Mississippi Municipal Clerks & Tax Collectors Association.


Jo Ann Robbins
President

ATTEST:


Suzette Davis
Secretary

**MISSISSIPPI MUNIIPAL CLERKS & COLLECTORS ASSOCIATION
STATEMENT OF REVENUE AND EXPENSES
DECEMBER 12, 2020 TO JULY 31, 2021**

COLLECTIONS FROM DEC 12, 2020 TO JULY 31, 2021

1/23/2021 - CMC APPLICATION FEES	\$150.00
1/26/2021 - PROMOTIONS	\$108.00
1/26/2021 - CMC APPLICATION FEES	\$450.00
1/25/2021 - PROMOTIONS	\$386.00
1/26/2021 - SPONSORSHIP FEES	\$2,000.00
3/5/2021 - PROMOTIONS	\$1,105.85
3/5/2021 - DUES	\$2,180.00
3/5/2021 - DUES	\$1,425.00
3/5/2021 - DUES	\$4,405.00
3/5/2021 - CMC APPLICATION FEES	\$150.00
3/15/2021 - DUES	\$1,840.00
3/15/2021 - CMC APPLICATION FEES	\$150.00
3/15/2021 - PROMOTIONS	\$20.00
3/16/2021 - CMC APPLICATION FEES	\$750.00
3/16/2021 - DUES	\$85.00
6/1/2021 - PROMOTIONS	\$60.00
6/1/2021 - CMC APPLICATION FEES	\$1,350.00
6/1/2021 - DUES	\$215.00
7/20/2021 - CMC APPLICATION FEES	\$150.00
7/20/2021 - DUES	\$50.00
TOTAL DEPOSITS	\$17,029.85

TOTAL EXPENSES	\$14,341.51
12/11/2020 ROSE SCOTT - PROMOTIONAL REIMBURSEMENT	\$166.42 #1338
1/11/2021 - MS MUNICIPAL LEAGUE - SCHOLARSHIP	\$2,394.68 #1339
1/29/2021 - CITY OF RIDGELAND - POSTAGE REIMBURSEMENT	\$197.25 #1340
3/5/2021 - M&M PROMOTIONS	\$6,584.99 #1341
3/5/2021 - CITY OF HORN LAKE - POSTAGE/PROMO REIMBURSEMENT	\$209.55 #1342
5/21/2021 - JOANN ROBBINS - TRAVEL REIMBURSEMENT	\$2,368.23 #1343
6/1/2021 - CITY OF COLLINS - TRAVEL REIMBURSEMENT	\$1,672.56 #1344
6/1/2021 - SUZETTE DAVIS - TRAVEL REIMBURSEMENT	\$318.83 #1345
6/11/2021 - FULTON INSURANCE - POLICY #105781934	\$429.00 #1346
ENDING CASH BALANCE	<u><u>\$106,170.21</u></u>

PROPOSED BUDGET
MS MUNICIPAL CLERK'S ASSOCIATION
JULY 2021 TO JUNE 2022

REVENUE		\$23,200.00
CMC Application Fees	\$1,500.00	
Membership Dues	\$9,100.00	
Promotions	\$1,600.00	
Raffle/Silent Auction	\$5,000.00	
Conference Sponsorships	\$6,000.00	
EXPENSES		\$11,000.00
Postage	\$300.00	
Scholarships	\$2,750.00	
Travel	\$5,000.00	
Insurance	\$450.00	
Website	\$500.00	
Hospitality Room	\$1,500.00	
Miscellaneous	\$500.00	