

MISSISSIPPI MUNICIPAL CLERKS & TAX COLLECTORS ASSOCIATION

BUSINESS MEETING

JUNE 25, 2018

MML ANNUAL CONFERENCE

BILOXI, MISSISSIPPI

The Mississippi Municipal Clerks and Collectors Association held their regular business meeting on Monday, June 25, 2018.

The following members of the Executive Board were present:

President: Angela Richburg, Byram

1<sup>st</sup> Vice President: Cathy Clark, Clarksdale

2<sup>nd</sup> Vice President: Jo Ann Robbins, Sumrall

Treasurer: Patricia Lockett, Inverness

Secretary: Missy Jones, Prentiss

Northern Trustees: Katie Harbin, Mary Parker, Belinda Sims Hollowell

Central Trustees: Delores Harris

Southern Trustees: Amber Hinton, Suzette Davis

WELCOME AND CALL TO ORDER

President Angela Richburg called the meeting to order and Kathy Anderson gave the invocation. President Richburg welcomed all new clerks, retired clerks and soon to be retired clerks. She also recognized new clerks and clerks that had received certification this year.

NOMINATIONS

Kim Vaughn made motion, duly seconded by Linda White, to accept the nomination of Russell Wall as 2<sup>nd</sup> Vice President. President Richburg called for a vote, which was unanimous.

Russell Wall made motion, duly seconded by Suzette Davis, to accept the nomination of Patricia Lockett as Treasurer, which was unanimous after vote.

Kim Vaughn made motion, duly seconded by Mary Parker, to accept the nomination of Missy Jones as Secretary, which was unanimous after vote.

Belinda Sims Hollowell made motion, duly seconded by Mary Ann Hess, to accept the nomination for Paula Tierce as Intermediate Central Trustee. President Richburg called for a vote, which was unanimous.

Russell Wall made motion, duly seconded by Paula Tierce, to accept the nomination for Josh Carlisle as Junior Central Trustee, which was unanimous after vote.

#### SWEARING IN OF OFFICERS

After the swearing in of the officers listed above, President Angela Richburg turned the gavel over to incoming President Cathy Clark. President Clark presented outgoing President Angela Richburg a plaque from the association in appreciation for her service.

#### MARCH MINUTES

Belinda Sims Hollowell made motion, duly seconded by Linda White, to carry over the March minutes until the next meeting so minutes could be corrected. President Clark called for a vote, which was unanimous.

#### APPROVAL OF THE 2018-2019 BUDGET

Beverly Shelton made a motion, duly seconded by Jean White, to accept the proposed 2018-2019 Budget. President Clark called for a vote, which was unanimous.

#### APPROVAL OF FINANCIAL REPORT

Angela Richburg made motion, duly seconded by Sharon King, to accept the following financial report. The clerks association has a balance of \$87,858.54. President Clark called for a vote, which was unanimous.

#### COMMITTEE REPORTS

The following chairmen reported on their committees:

HOSPITALITY- Rosezea Scott was commended on the outstanding job the hospitality committee has already done.

IIMC – Mary Ann Hess encouraged everyone to sign up for the Birmingham IIMC Conference in 2019.

MENTORING – Kathy Anderson reported eight clerks have been assigned to eight mentors. If anyone needed help, please contact her.

PROMOTION – Arianne Linville reported she had clerk shirts available with her for those who have not purchased one.

SCHOLARSHIP – Mary Parker reminded the clerks to send in applications if their town was unable to pay for them to attend certification classes.

SILENT AUCTION – Amber Hinton thanked everyone who brought items for the silent auction and volunteered their time to work the auction. She also stated the committee would like to present a Policy and Procedures for the Silent Auction at the December meeting.

WEBSITE – Lisa Luu requested pictures to update the web page.

OLD BUSINESS: None

NEW BUSINESS: None

There being no further business, and upon motion to adjourn by Servia Fortenberry, duly seconded by Suzette Davis, with motion being unanimous, President Cathy Clark called the meeting adjourned at 4:20 P.M.

Respectfully submitted by:

Missy Jones

Secretary