

MINUTES OF THE
MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
BUSINESS MEETING
DECEMBER 14, 2012

BE IT REMEMBERED that the Mississippi Municipal Clerks and Collectors Association held their regular business meeting on Friday, December 14, 2012, Jackson, MS.

The following members of the Executive Board were present: Shelia Heath, President, Michael Jinks, 1st Vice President, Kimberly Vaughn 2nd Vice President, Angela Richburg, Treasurer, Marsha Fairman, Secretary, and Trustees from the Central, Northern and Southern Districts: Celia Boren, Debbie Bernardo, Mary Hess and respectively.

President Shelia Heath called the meeting to order and the following business was had and done to wit:

Shelia Heath recognized the nine new clerks to the association. She also reminded everyone that the association is asking \$5.00 from each clerk in lieu of door prizes which will be used for a charitable cause.

Mary Ann Hess, Laurel, past president gave the invocation.

Shelia Heath called upon Janet Baird, MS State Extension Office, who commented on George Lewis' retirement as the director of MML. A video, the Clerks' association prepared in honor of Mr. Lewis, was played. He thanked the clerks and several clerks made comments.

Shari Veazey was introduced as the new director of MML. Quincy Mukoro, Director of Government Affairs (MML) and Mayor Chip Johnson of Hernando, made comments concerning legislative issues:

- Bill concerning the publications of budget hearings and tax levies. (Michael Jinks stated he has received information from Andrea Freeze, Horn Lake, and also that Ron Robinson was looking into this).
- The C.D.E.A. bill.

Kimberly Vaughn, 2nd Vice President moved to approve the minutes from June 28, 2012 Business Meeting. The motion was seconded by Michel Jinks and, with unanimous approval, the motion carried.

Motion was made and seconded to approve the financial report through December 12, 2012. The motion passed unanimously and is attached to the minutes.

Celia Boren, Trustee, suggested, the Clerks Association approved \$750 towards the reception given for Charlene Bean retiring from MS Service Company. Jackie Benson moved to approve the Clerks Association sponsoring \$750 towards the reception for Charlene Bean. The motion was seconded by Michael Jinks and, with unanimous approval, the motion carried.

LEGISLATIVE COMMITTEE: MICHAEL JINKS, CHAIRPERSON

Michael Jinks, Brookhaven, gave appreciation to Mr. George Lewis, retiring from MML. He also stresses the need for every clerk to get their boards to approve and submit the resolution in support of the C.E.D.A. bill.

EDUCATION COMMITTEE: EDDIE MYERS, CHAIRPERSON

Janet Baird, MS State, gave the report in Eddie Myers' absence. Janet reported no changes in the certification program other than certification classes will be held from four times a year to twice a year. There will be a master municipal academy held in August & September 2013. Also, there will be break out classes at the July 2013 MML conference. She recognized Debbie Bernardo, Hattiesburg, and Mary Ann Hess, Laurel for receiving their Master Clerks Certification.

IIMC: EDDIE MYERS, CHAIRPERSON

Janet Baird, MS State, gave the report in Eddie Myers' absence. Janet mentioned the IIMC annual conference being held in May 2013 in Atlantic City, NJ.

SILENT AUCTION COMMITTEE: STEPHANIE MULLINGS, CHAIRPERSON

Stephanie Mullings, Lumberton, reported this is her first year as committee president. She also asked for any input and support from members.

CERTIFICATION COMMITTEE: BETTYE MASSEY, CHAIRPERSON

Bettye Massey, Pelahatchie, requested clerks graduating from the certification program, to please have your application in by April 2013.

PUBLICITY/WEBSITE: JACKIE BENSON, CHAIRPERSON

Jackie Benson, Aberdeen, requested all clerks to send her their e-mail addresses. Michael Jinks also mentioned to please update your information on the roster.

HOSPITALITY COMMITTEE: ANDREA FREEZE, CHAIRPERSON

Andrea Freeze, Horn Lake, thanked all for being at the reception held for retiring Charlene Bean from MS Service Company. She also invited all clerks to attend the clerks breakfast during the 2013 MML conference in Biloxi, MS at the Beau Rivage on July 16, 2013.

SCHOLARSHIP COMMITTEE: LISA RUSSELL, CHAIRPERSON

Lisa Russell, Fulton, mentioned the scholarship application will be available on the website next month.

MEMBERSHIP/BENEVOLENT COMMITTEE: PATRICIA LOCKET, CHAIRPERSON

No report

MENTORING COMMITTEE: CINDERELLA MORRIS, CHAIRPERSON

Cinderella Morris, Greenwood, reported a great turn out at the mentoring meeting.

Shelia Heath, President gave an update on the Ole Miss Spring Conference, March 20-22, 2013 being held at the Vue Hotel, in Natchez, MS. She also mentioned the \$5 given by each clerk is being donated to a local charity.

There being no further business, the meeting was adjourned the 14th day of December, 2012.

Shelia Heath, City Clerk, Southaven

President, MMCCA

ATTEST:



Marsha Fairman, Deputy Clerk, Brookhaven

Secretary, MMCCA

**MISSISSIPPI MUNICIPAL CLERKS
& COLLECTORS ASSOCIATION
STATEMENT OF REVENUE AND EXPENSE TRANSACTIONS
JULY 01, 2012 THROUGH MARCH 20, 2013**

BALANCE FORWARD **\$ 77,041.60**
June 30, 2012

REVENUES:

Dues	690.00
Certification	3,300.00
Sept. Planning Session	1,150.00
Silent Auction	4,091.00
Donations	494.00
	9,725.00

TOTAL

TOTAL REVENUES **86,766.60**

EXPENDITURES:

1105	C.M.P.D.D.	Web page 7/12-9/12	135.00
1106	City of Hollandale	Minute book	88.33
1107	CGT/MSU-ES	State Line Class Registration	75.00
1108	CGT/MSU-ES	Graduation Certificates/Plaques	836.00
1109	CGT/MSU-ES	Pass Christian Class Registration	75.00
1110	Cathy Davis	50/50 winner	241.50
1111	Franks Trophy World	Plaques	85.00
1112	Void		0.00
1113	City of Brookhaven	Fall Workshop Refund	50.00
1114	City of Byram	Dues Notices and Postage Refund	174.80
1115	Patricia Lockett	Sympathy Cards	30.00
1116	Hilton Garden Inn	Fall Planning Session	1,160.54
1117	C.M.P.D.D.	Web page 10/12-12/12	135.00
1118	MML	½ Silent Auction Proceeds	2,045.50
1119	Sheila Heath	Fall Planning Session Supplies	153.20
1120	Void		0.00
1121	Hilton Jackson	President's Room for Dec. Update	218.00
1122	CGT/MSU-ES	C. Beene Reception	750.00
1123	C.M.P.D.D.	Web page 1/13-3/13	135.00
1124	Jackson Data	Minute Book	181.29

Cash on Hand March 20, 2013

80,197.44

AGENDA

**MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
BUSINESS MEETING
JACKSON, MS**

DECEMBER 14, 2012

WELCOME AND INTRODUCTIONS

INVOCATION

INTRODUCTION-NEW CLERKS

APPROVAL OF THE MINUTES

ACCEPTANCE OF FINANCIAL REPORT

COMMITTEE REPORTS:

**LEGISLATIVE
EDUCATION
HIMC
SILENT AUCTION
CERTIFICATION
PUBLICITY/ WEBSITE
HOSPITALITY
SCHOLARSHIP
MEMBERSHIP/BENEVOLENT
MENTORING**

**MIKE JINKS
EDDY MYERS
EDDY MYERS
STEPHANIE MULLINGS
BETTYE MASSEY
JACKIE BENSON
ANDREA FREEZE
LISA RUSSELL
PATRICIA LOCKET
CINDERELLA MORRIS**

OLD BUSINESS:

UPDATE ON OLE MISS SPRING CONFERENCE, MARCH 20-22, 2013

DONATION FOR LOCAL CHARITY

ADJOURN

MISSISSIPPI CLERKS & COLLECTORS ASSOCIATION
ACKNOWLEDGES YOUR ATTENDANCE AND PARTICIPATION
MMCA BUSINESS MEETING

DECEMBER WINTER CONFERENCE

DECEMBER 14, 2012

JACKSON, MISSISSIPPI

**MISSISSIPPI MUNICIPAL CLERKS & COLLECTORS ASSOCIATION
 2012 ANNUAL WINTER CONFERENCE
 MMCCA BUSINESS MEETING – DECEMBER 14, 2012
 JACKSON, MISSISSIPPI**

Name	Municipality	Title
Russell Way	Uinton	City Clerk
Cathie Reece	Ridgeland	Deputy Clerk
Kaw Jacks	Pickens	Town Clerk
Fay Elli	Noxapate	Town clerk
Linda White	Byram	Deputy City Clerk
DEBORAH L. LEA	Monticello	Director of Administration
Dana Burkha	Nettleton	City Clerk
Elaine Pitts	Rangit	Town Clerk
Jackie Brown	Lehigh	City Clerk
Jimmy Baldree	Cinton	Deputy Clerk

**MISSISSIPPI MUNICIPAL CLERKS & COLLECTORS ASSOCIATION
 2012 ANNUAL WINTER CONFERENCE
 MMCCA BUSINESS MEETING – DECEMBER 14, 2012
 JACKSON, MISSISSIPPI**

Name	Municipality	Title
Katie Subia	Hernando	City Clerk
Julie Harris	Hernando	Deputy Clerk
Dot Hughes	Hernando	Deputy City Clerk
Denise Stringfellow	Hernando	Deputy Clerk
Joyce James	Vof Walthall	City Clerk
Tracey Whit	MML	Acctg Coordinator
Jennifer Carter	MMSC	Program Development
Brenda Gibson	Coffeeville	Town Clerk
Dymonica Cooley	Heidelberg	Town Clerk

**MISSISSIPPI MUNICIPAL CLERKS & COLLECTORS ASSOCIATION
2012 ANNUAL WINTER CONFERENCE
MMCCA BUSINESS MEETING – DECEMBER 14, 2012
JACKSON, MISSISSIPPI**

Name	Municipality	Title
Carol Groen	Pascagoula	Chief Deputy City Clerk
Kristi Summali	Pascagoula	Deputy City Clerk
Pam Wyner	Decatur	Deputy City Clerk
Lori Haun	Tylertown	Deputy City Clerk
Samantha Melancon	Brownhaven	Deputy City Clerk
Alice H. Randle	Cruzer	Clerk
Kim Hanna	Tupelo	City Clerk
Missy Shelton	Tupelo	Dep. City Clerk
Bethi May	Leaksville	City Clerk
Brenda Prep	Jackson	City Clerk
Judy Whitcomb	Cadronia	Town Clerk
Shirley	MARKS	City Clerk
Myronna Miller	PAGE, MS	CITY CLERK
Alisa Russell	Fulton	City Clerk
Kathryn Owen	Mendenhall	City Clerk
Jeannette Butler	City of Neshoba	City Clerk
Shirley Spears	City of Neshoba	Dep. City Clerk
Brandi Reed	Pascagoula	Asst. City Clerk

**MISSISSIPPI MUNICIPAL CLERKS & COLLECTORS ASSOCIATION
2012 ANNUAL WINTER CONFERENCE
MMCCA BUSINESS MEETING – DECEMBER 14, 2012
JACKSON, MISSISSIPPI**

Name	Municipality	Title
LEE BARNETT	Amory	Clerk Clerk
JAMIE MORGAN	Amory	Deputy clerk
DEXTER WARREN	PONTOTOC	CITY CLERK
Donna Butler	Pontotoc	Deputy Clerk
Valeri Watts	Pontotoc	Deputy Clerk
Robin Verner	Ripley	City Clerk
Kathi Watson	Ripley	Deputy Clerk

MINUTES OF THE
MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
BUSINESS MEETING
JUNE 28, 2012

BE IT REMEMBERED that the Mississippi Municipal Clerks and Collectors Association held their regular business meeting Thursday, June 28, 2012, in Biloxi, MS. The following members of the Executive Board were present: President, Angela Bean, 1st Vice President Shelia Heath, 2nd Vice President, Michael Jinks, Treasurer Angela Richburg, Secretary Marsha Fairman, and Trustees from the Northern, Southern and Central Districts: Kimberly Vaughn, Celia Boren, Debbie Bernardo, Mary Ann Hess and respectively.

President Angela Bean called the meeting to order and the following business was had and done to-wit: Angela Bean, President welcomed all clerks to the business meeting and announced the 2012-2013 officers of the Clerks' Association. They are as follows: President: Shelia Heath, Southaven, 1st VP: Mike Jinks, Brookhaven, 2nd VP: Kimberly Vaughn, Crystal Springs Trustee Central: Jan Wilcher, Carthage, Trustee Northern: Celia Borne, Tunica, Trustee Southern: Debbie Bernardo, Hattiesburg, Secretary: Marsha Fairman, Brookhaven, Treasurer: Angela Richburg, Byram.

The swearing of the 2012-2013 officers took place.

Cinderella Morris, Greenwood moved to approve the 2012-2013 officers of the MS Municipal Clerks and Collectors Association. The motion was seconded by Patricia Lockett, Inverness and, unanimously approved, the motion carried.

Russell Wall, Clinton gave the blessing and President Angela Bean turned the meeting over to the new President Shelia Heath.

President Shelia Heath, Southaven, thanked everyone and introduced the clerks.

Wendy McClain, Gautier, moved to approve the March 30, 2012 minutes Business Meeting. The motion was seconded by Jackie Beeson, Aberdeen and with unanimous approval, the motion carried.

Wendy McClain, Gautier moved to approve the Statement of Revenue and Expense Transactions for 7-1-11 through 7-21-12 also the proposed budget for FY 2012/2013. The motion was seconded by Celia Boren, Tunica and with unanimous approval, the motion carried.

Matt Grubbs, Secretary of State Office spoke on elections. He gave an update on the 2013 elections.

LEGISLATIVE: MICHAEL JINKS, CHAIRPERSON

Eddie Myers, Hattiesburg, reported on bills being passed before the Legislative Committee. (Mike Jinks was not present)

SCHOLARSHIP COMMITTEE: LISA RUSSELL, CHAIRPERSON

Eddie Myers, Hattiesburg explained how the scholarship program worked with helping clerks in towns unable to afford the Dr. Larry Graves Scholarship Program as it will be known as now. The four (4) session program will change this Fall (2012) to a two(2) sessions per year, 2 ½ day sessions. Tests will be given at the end of each class held in October and January. The point system will remain the same.

MEMBERSHIP/BENEVOLENT: PATRICIA LOCKETT, CHAIRPERSON

No report

CERTIFICATION: BETTYE MASSEY, CHAIRPERSON

Janet Baird, MS State will get information to those who are coming up for completion with their certification. (Bettye Massey was not present)

MENTORING COMMITTEE: LIA RUSSELL, CHAIRPERSON

No report

HOSPITALITY: ANDREA FREEZE, CHAIRPERSON

No report

PUBLICITY: JACKIE BENSON, CHAIRPERSON

Jackie thanked all the clerks and reminded everyone to send her their e-mail addresses.

SILENT AUCTION: WENDY MCCLAIN, CHAIRPERSON

Wendy reported the total collected from the Silent Auction in the amount of \$4,000 during the 2012 MML conference. Wendy announced Stephanie Mullins, Lumberton is now Chairperson for the Silent Auction Committee.

EDUCATION: EDDIE MYERS, CHAIRPERSON

Eddie offered assistance with those going through the certification program.

Janet Baird, MSU gave handouts on the legislative summary and to be aware of changes. She also introduced Sumner Davis. She thanked the clerks association for re-naming the Scholarship Program after Dr. Larry Graves.

Belinda McDonald, Holly Springs, thanked everyone for her daughter receiving the Clerks' Association Scholarship

President Shelia Heath, Southaven, presented Past President Angela Bean, Brandon with a plaque for the 2011-2012 Clerks' Association term.

There being no further business, the meeting was adjourned the 28th day of June, 2012.



Angela Bean, City Clerk, Brandon

President, MMCCA

ATTEST:



Marsha Fairman, Deputy Clerk, Brookhaven

Secretary, MMCCA

**MISSISSIPPI MUNICIPAL CLERKS
& COLLECTORS ASSOCIATION
STATEMENT OF REVENUE AND EXPENSE TRANSACTIONS
JULY 01, 2012 THROUGH DECEMBER 12, 2012**

BALANCE FORWARD **\$ 77,041.60**
June 30, 2012

REVENUES:

Dues	620.00
Certification	300.00
Sept. Planning Session	1,150.00
Silent Auction	4,091.00

TOTAL **6,161.00**

TOTAL REVENUES **83,202.60**

EXPENDITURES:

1105	C.M.P.D.D.	Web page 7/12-9/12	135.00
1106	City of Hollandale	Minute book	88.33
1107	CGT/MSU-ES	State Line Class Registration	75.00
1108	CGT/MSU-ES	Graduation Certificates/Plaques	836.00
1109	CGT/MSU-ES	Pass Christian Class Registration	75.00
1110	Cathy Davis	50/50 winner	241.50
1111	Franks Trophy World	Plaques	85.00
1112	Void		0.00
1113	City of Brookhaven	Fall Workshop Refund	50.00
1114	City of Byram	Dues Notices and Postage Refund	174.80
1115	Patricia Lockett	Sympathy Cards	30.00
1116	Hilton Garden Inn	Fall Planning Session	1,160.54
1117	C.M.P.D.D.	Web page 10/12-12/12	135.00
1118	MML	½ Silent Auction Proceeds	2,045.50

Cash on Hand December 12, 2012 **78,070.93**

MISSISSIPPI CLERKS & COLLECTORS ASSOCIATION

**ACKNOWLEDGES YOUR ATTENDANCE AND PARTICIPATION
MMCA BUSINESS MEETING
MML Summer Conference**

JUNE 28, 2012

BILOXI, MS

MINUTES OF THE
MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
EXECUTIVE COMMITTEE MEETING
JUNE 24, 2012

BE IT REMEMBERED that the Mississippi Municipal Clerks and Collectors Association held the Executive Committee meeting on Sunday, June 24, 2012 at 4:00 p.m. at the Beau Rivage Hotel, Biloxi, MS.

The following members of the Executive Committee were present: Angela Bean, President, Shelia Heath, 1st Vice President, Angela Richburg, Treasurer, Marsha Fairman, Secretary, and the Trustees from the Central, Northern and Southern Districts: Mary Ann Hess, Kimberly Vaughn, Celia Boren, and Debbie Bernardo, Mike Jinks, Eddie Myers respectively. Also in attendance was Janet Baird with MS State Center for Governmental Technology.

President Angela Bean presided.

Janet Baird, MS State Center for Governmental Technology expressed to the committee, changing the certification classes to two (2) per year with the same amount of hours. Mike Jinks, Brookhaven moved to approve changing certification classes to two (2) per year with the same amount of hours. The motion was seconded by Eddie Myers, Hattiesburg and, with unanimous approval, the motion carried.

Discussion followed concerning the certification and master academy programs.

President Angela Bean reviewed the MML elections. Also mentioned was naming the scholarship fund the Larry Graves Memorial Scholarship Fund. Mr. Graves passed away in May 2012 and was the founder of the Center for Governmental Training. President Angela Bean moved to approve re-naming the scholarship fund to the Larry Graves Memorial Scholarship Fund. The motion was seconded by Shelia Heath, Southaven and, with unanimous approval, the motion carried.



Angela Bean, City Clerk, Brandon

President, MMCCA

ATTEST:



Marsha Fairman, Deputy Clerk, Brookhaven

Secretary, MMCCA

HOSPITALITY COMMITTEE:

Andrea Freeze, Horn Lake	Chairman	662-342-3488	afreeze@hornlake.org
Marsha Fairman, Brookhaven		601-833-2362	marshaf@bbimail.net
Nita Westbrook, Verona		662-566-1507	nwestbrook@cityofverona.org
Donna McKenzie, Columbia		601-736-8201	dmckenzie@bbimail.net
Marilyn Schwandt, Hattiesburg		601-545-4550	mschwandt@hattiesburgms.com
Suzetta Davis, Collins		601-765-4492	sdavis@cityofcollins.com
Lavaile Shields, Booneville		662-728-6810	lshields@booneville-ms.gov

PUBLICITY / WEBSITE COMMITTEE:

Jackie Benson, Aberdeen	Chairman	662-369-8588	jbenson@ci.aberdeen.ms.us
Kathy Johnson, Lucedale		601-947-2082	kjohnson@cityoflucedale.com
Debbie Bernardo, Hattiesburg		601-545-4551	dbernardo@hattiesburgms.com
Marilyn Schwandt, Hattiesburg		601-545-4550	mschwandt@hattiesburgms.com
June Williams, Winona		662-283-1232	cityclerk@winonams.org
Angela Bean, Brandon		601-825-5021	brandoncityclerk@att.net
Helen Fasler, Gulfport		228-214-2245	hfasler@ci.gulfport-ms.gov
Kimberly Vaughn, Crystal Springs		601-892-1210	kvaughn@telepak.net

SILENT AUCTION:

Stephanie Mullings, Lumberton	Chairman	601-796-8341	smullingsclerk@hotmail.com
Mary Ann Hess, Laurel		601-428-6430	maryannahess@laurelms.com
Jo Ann Robbins, Sumrall		601-758-3591	townofsumrall@gmail.com
Donna McKenzie, Columbia		601-736-8201	dmckenzie@bbimail.net
Suzette Davis, Collins		601-765-4491	sdavis@cityofcollins.com
Amber Hinton, Picayune		601-799-5543	ahinton@picayune.ms.us

EDUCATION COMMITTEE:

Eddie Myers, Hattiesburg	Chairman	601-545-4502	emyers@hattiesburgms.com
Kathy Johnson, Lucedale		601-947-2082	kjohnson@cityoflucedale.com
Debbie Bernardo, Hattiesburg		601-545-4502	dbernad@hattiesburgms.com
Mary Ann Hess, Laurel		601-428-6430	maryannahess@laurelms.com
Thomas Mastin, Southaven		662-393-7042	tmastin@southaven.org
Linda Dykes, Wesson		601-643-5221	lsdykes@yahoo.com
Becky Dyson, Tylertown		601-876-4011	becky@tylertown.ms.us
Julia Williams, Flowood		601-939-4243	julia@ci.flowood.ms.us

2012-2013 Committee List

Officers:

Sheila Heath, Southaven	President	662-280-6550	sheath@southaven.org
Michael Jinks, Brookhaven	1st Vice President	601-833-2362	jx53@bbimail.net
Kimberly Vaughn, Crystal Springs	2nd Vice President	601-892-1210	kvaughn@telepak.net
Angela Richburg, Byram	Treasurer	601-372-7746	arichburg@byram-ms.us
Marsha Fairman, Brookhaven	Secretary	601-833-2362	marshaf@bbimail.net
Celia Boren, Tunica	Northern Trustee	662-363-2432	cboren2001@yahoo.com
Jan Wilcher, Carthage	Central Trustee	601-267-8322	jwilcher@bbimail.net
Debbie Bernardo, Hattiesburg	Southern Trustee	601-545-4502	dbernardo@hattiesburgms.com
Angela Bean, Brandon	Past President	601-825-5021	brandoncityclerk@att.net

COMMITTEE'S:

SCHOLARSHIP COMMITTEE:

Lisa Russell, Fulton	Chairman	662-862-4929	cityhall@intop.net
Angela Bean, Brandon		601-825-5021	brandoncityclerk@att.net
Belinda McDonald, Holly Springs		662-252-4652	bmcdonaldchs@yahoo.com
JoAnn Robbins, Sumrall		601-758-3591	townofsumrall@gmail.com

MEMBERSHIP/BENEVOLENT COMMITTEE:

Patricia Locket, Inverness	Chairman	662-265-5741	lucky76186@yahoo.com
Nita Westbrook, Verona		662-566-1507	nwestbrro@ciyofverona.org
Marilyn Schwandt, Hattiesburg		601-545-4550	mschwandt@hattiesburgms.com
Alma Harris, Tutwiler		662-345-8321	cityoftutwiler@gmail.com
Dot Hughes, Hernando		662-429-9092	dhughes@cityofhernando.org

CERTIFICATION COMMITTEE:

Bettye Massey, Pelahatchie	Chairman	601-854-5224	pelahat@bellsouth.net
Alma Harris, Tutwiler		662-345-2321	cityoftutwiler@gmail.com
Kathy Brewer, Ellisville		601-477-3323	kbrewer@bbimail.net
Katie Subia, Hernando		662-429-9092	ksubia@cityofhernando.org

LEGISLATIVE COMMITTEE:

Michael Jinks, Brookhaven	Chairman	601-833-2362	jx53@bbimail.net
Angela Richburg, Byram		601-372-7746	arichburg@byram-ms.us
Linda Dykes, Wesson		601-643-5221	lsdykes@yahoo.com
Mary Ann Hess, Laurel		601-428-6430	maryannahess@laurelms.com
Brenda Pree, Jackson		601-960-1036	bpree@city.jackson.ms.us
Belinda McDonald, Holly Springs		662-252-4652	bmcdonaldchs@yahoo.com
Kathy Johnson, Lucedale		601-947-2082	kjohnson@cityoflucedale.com

IIMC COMMITTEE:

Eddie Myers, Hattiesburg	Chairman	601-545-4502	emters@hattiesburgms.com
Kim Vaughn, Crystal Springs		601-892-1210	kvaughn@telepak.net

MENTORING COMMITTEE:

Cinderella Morris, Greenwood	Chairman	662-453-2246	cmorris@cityofgreenwood.org
Denise Stringfellow, Hernando		662-429-9092	dstringfellow@cityofhernando.org
Russell Wall, Clinton		601-924-5474	rwall@clinton.org
Deborah Lea, Monticello		601-587-0045	deblea@bellsouth.net
Debra Ross, Flora		601-879-8686	floratown@tattcable.com
Celia Boren, Tunica		662-363-2432	cboren2001@yahoo.com

AGENDA
MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
BUSINESS MEETING
BEAU RIVAGE
BILOXI, MISSISSIPPI

JUNE 28, 2012

WELCOME AND CALL TO ORDER – President Angela Bean

INVOCATION

NOMINATING COMMITTEE RECOMMENDATION – President Angela Bean

ELECTION OF 2012-2013 OFFICERS – President Angela Bean

SWEARING-IN OF 2012-2013 OFFICERS – President Angela Bean

INTRODUCTIONS – Newly elected President

1. Guests
2. MS Certified Clerk/Deputy Clerk Graduates
3. IIMC-CMC and MMC Designations
4. New Clerks

APPROVAL OF MINUTES – Newly elected President

ACCEPTANCE OF FINANCIAL REPORT -- Newly elected President

ADOPTION OF 2012-2013 BUDGET – Newly elected President

OLD BUSINESS

NEW BUSINESS

MS Secretary of State's Office -- Matt Grubbs

COMMITTEE REPORTS

SCHOLARSHIP COMMITTEE – Lisa Russell
MEMBERSHIP/BENEVOLENT – Patricia Lockett
CERTIFICATION – Bettye Massey
LEGISLATIVE – Mike Jinks
EDUCATION/IIMC – Eddie Myers
MENTORING – TBA
HOSPITALITY – Andrea Freeze
PUBLICITY – Jackie Benson
SILENT AUCTION – Wendy McClain

ADJOURN

MISSISSIPPI MUNICIPAL CLERKS & COLLECTORS ASSOCIATION
2012 ANNUAL SPRING CONFERENCE
MMCCA BUSINESS MEETING -- June 28, 2012

Name	Municipality	Title
Kristal Jones	Laurel	Asst. Accountant
Michelle VanSickle	Laurel	Accountant
Jenny Chandler	Stonewall	Clerk
Emmy Gunn	Enterprise	Clerk
Richelle Dingle	Mass Point	Admin. Asst.
JaSanda Love	Rosedale	City Clerk
Marilyn Faust	Bude	Town Clerk
Suzanne Frost	Enterprise	Deputy Clerk

**MINUTES OF THE
MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
BUSINESS MEETING
MARCH 30, 2012**

BE IT REMEMBERED that the Mississippi Municipal Clerks and Collectors Association held their regular business meeting Friday, December 30, 2012 in Hattiesburg, MS. The following members of the Executive Board were present: President, Angela Bean, 1st Vice President Shelia Heath, 2nd Vice President, Michael Jinks, Treasurer Angela Richburg, Secretary Marsha Fairman, and Trustees from the Northern, Southern and Central Districts: Kimberly Vaughn, Celia Boren, Debbie Bernardo and respectively. Absent was immediate past President Mary Ann Hess.

President Angela Bean called the meeting to order and the following business was had and done to-wit:

Eddie Myers, City Clerk, Hattiesburg, stated he would like to send all clerks a questionnaire concerning your city's relationship with your dental insurance company. He requested clerks' e-mail addresses. He also recognized J. Renee Moore and Cindy Heuser for hosting the Ole MS Seminar. Eddie thanked Marilyn Schwandt and Debbie Bernardo, Deputy City Clerks, Hattiesburg. He also reminded the MS Municipal League 2012 conference dates.

Kimberly Vaughn, Crystal Springs moved to approve the minutes from December 8, 2011 Business Meeting and Executive Session minutes. The motion was seconded by Mary and, with unanimous approval, the motion carried.

Mary R. Smith moved to approve the statement of revenue and expense transactions, July 1, 2011 through March 28, 2012. The motion was seconded by Mike Jinks, Brookhaven and with unanimous approval, the motion carried.

President Angela Bean recognized the new clerks and they are as follows: Barbara Robinson, Hattiesburg. President Angela Bean called for committee reports and they were presented as follows:

MINUTES OF THE
MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
BUSINESS MEETING
MARCH 30, 2012

BE IT REMEMBERED that the Mississippi Municipal Clerks and Collectors Association held their regular business meeting Friday, December 30, 2012 in Hattiesburg, MS. The following members of the Executive Board were present: President, Angela Bean, 1st Vice President Shelia Heath, 2nd Vice President, Michael Jinks, Treasurer Angela Richburg, Secretary Marsha Fairman, and Trustees from the Northern, Southern and Central Districts: Kimberly Vaughn, Celia Boren, Debbie Bernardo and respectively. Absent was immediate past President Mary Ann Hess.

President Angela Bean called the meeting to order and the following business was had and done to-wit:

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EDUCATION: EDDIE MYERS, CHAIRPERSON

Eddie reported on voter rolls and to contact your Circuit Clerk if you do not have them. Mike Jinks added to contact the Secretary of State's office if you are unable to get the voter rolls from your Circuit Clerk. Eddie also gave information on city elections. Eddie also mentioned the 2012 Ole MS Seminar will probably not be accepted by IIMC for points due to content of classes. He will check into attendance for experience points. Clerks were recognized working on their certification and IIMC certification. Eddie also gave the dates for the IIMC annual conference in Portland, OR.

LEGISLATIVE: MICHAEL JINKS, CHAIRPERSON

Mike reported on items of interest, including: income tax credit to businesses, sales tax holidays and thanked the clerk's committee for the input concerning the legislative bills.

SILENT AUCTION: WENDY MCCLAIN, CHAIRPERSON

No report

CERTIFICATION: BETTYE MASSEY, CHAIRPERSON

Bettye reminded the clerks in the certification program there are 30 days to the deadline for submitting your certification report.

PUBLICITY: JACKIE BENSON, CHAIRPERSON

No report

HOSPITALITY: ANDREA FREEZE, CHAIRPERSON

No report

SCHOLARSHIP COMMITTEE: LISA RUSSELL, CHAIRPERSON

Lisa encouraged all clerks or deputy clerks with graduating senior to have their applications in by May 25, 2012 that are applying for the scholarship.

MEMBERSHIP/BENEVOLENT: PATRICIA LOCKETT, CHAIRPERSON

No report

MENTORING COMMITTEE: MARKEETA OUTLAW, CHAIRPERSON

No report

There being no further business, the meeting was adjourned the 30th day of March, 2012.



Angela Bean, City Clerk, Brandon

President, MMCCA

ATTEST:



Marsha Fairman, Deputy Clerk , Brookhaven

Secretary, MMCCA

**MISSISSIPPI MUNICIPAL CLERKS
AND COLLECTORS ASSOCIATION**

**ACKNOWLEDGES YOUR ATTENDANCE AND PARTICIPATION
AT THE 2012 ANNUAL SPRING CONFERENCE
& MMCCA BUSINESS MEETING**

MARCH 28-30, 2012

Lake Terrace Convention Center, Hattiesburg, MS