

**MINUTES OF THE
MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION**

BUSINESS MEETING

DECEMBER 8, 2011

BE IT REMEMBERED that the Mississippi Municipal Clerks and Collectors Association held their regular business meeting Thursday, December 8, 2011 at 2:00 p.m. at the Hilton Hotel, Jackson, MS. The following members of the Executive Board were present: President, Angela Bean, 1st Vice President Shelia Heath, Treasurer Angela Richburg, Secretary Marsha Fairman, and Trustees from the Northern and Southern Districts: Mary Ann Hess, Kimberly Vaughn, Michael Jinks, Celia Boren, and Debbie Bernardo, respectively.

President Angela Bean called the meeting to order and the following business was had and done to-wit:

Michael Jinks gave the invocation.

Wendy McClain moved to approve the minutes from September 27, 2011 Business Meeting and the Executive Session September 27, 2011. The motion was seconded by Pamela Wilbur and, with unanimous approval, the motion carried.

President Angela Bean mentioned the 2012 IIMC meeting which will be held in Portland, OR. She also recognized the new clerks and they are as follows: Paula Mansel, Potts Camp and Ralph Scott, Forest.

President Angela Bean called for committee reports and they were presented as follows:

TREASURER: ANGELA RICHBURG, CHAIRPERSON

In the absence of Angela, Michael Jinks gave the treasurer report. \$50 had been collected for clerk's dues according to the treasurer report dated July 1, 2011 – December 6, 2011. Michael encouraged all clerks to send in their dues in a timely manner. He also reminded clerks to remind their neighboring towns to participate in the clerks' association. He reported the clerks' silent auction monies is distributed half to MML and half to the scholarship fund. Michael moved to approve the financial report dated July 1, 2011 – December 6, 2011. The motion was seconded by Karen Pickens and, with unanimous approval, the motion carried.

EDUCATION: EDDIE MYERS, CHAIRPERSON

Eddie reported the reviews Mr. George Lewis, MML Executive Director had given on annexation issues with city election commissioners purging voter rolls. No cities were opposed. Also mentioned was elections should be held *only* in cities with oppositions.

Eddie also mentioned putting together different educational topics. There had been some mention of re-instating CMC certification.

SILENT AUCTION: WENDY MCCLAIN, CHAIRPERSON

Wendy reported the total collected from the Silent Auction in the amount of \$5,500 during the 2011 MML conference. She also mentioned that Art Alley has been re-instated and the canvases are available.

CERTIFICATION: BETTYE MASSEY, CHAIRPERSON

Bettye reminded the clerks in the certification program to send in their paperwork by April 30, 2012.

PUBLICITY: JACKIE BENSON, CHAIRPERSON

Jackie mentioned it is time to update the clerks.

Please send her your e-mail address.

HOSPITALITY: ANDREA FREEZE, CHAIRPERSON

Andrea encouraged all clerks attending the 2012 MML conference in Biloxi, MS to attend the clerks breakfast business meeting.

SCHOLARSHIP COMMITTEE: LISA RUSSELL, CHAIRPERSON

No report

MEMBERSHIP/BENEVOLENT: PATRICIA LOCKETT, CHAIRPERSON

No report

MENTORING COMMITTEE: MARKEETA OUTLAW, CHAIRPERSON

Markeeta welcomed all new clerks. She encouraged seasoned clerks be available to meet the mentoring committee.

President Angela Bean reminded all clerks of the Ole MS Spring Conference to be held March 28-30, 2012 in Hattiesburg, MS. Eddie Myers, Hattiesburg City Clerk, invited everyone to Hattiesburg for the Ole MS Spring Conference.

There being no further business, the meeting was adjourned 8th day of December, 2011 in Jackson, MS.



Angela Bean, City Clerk, Brandon

President, MMCCA

ATTEST:



Marsha Fairman, Deputy Clerk , Brookhaven

Secretary, MMCCA

**MINUTES OF THE MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION COMMITTEE
MEETING NOTES SEPTEMBER 27, 2011 STARKVILLE, MS**

BE IT REMEMBERED that the Mississippi Municipal Clerks and Collectors Association held their regular committee meeting on Tuesday, September 27, 2011 at 1:00 p.m. at the Mississippi State University, Starkville, MS.

The following of the Executive Board were present: Angela Bean, President, Shelia Heath, 1st Vice President, Angela Richburg, Treasurer, Marsha Fairman, Secretary, and Trustees from the Central, Northern, and Southern Districts. Kimberly Vaughn, Celia Boren and Debbie Bernardo, respectively.

Janet Baird, handed out Attorney General's opinion concerning the Fair Labor Standard Act and Public Safety, also workshop information and reviewed. The MS Municipal Clerks & Collectors workshop dates were moved up do to IIMC regional meeting this year. Janet also mentioned 1 point is received for every 2 hours of class. Regional clerks will begin arriving in Jackson, MS, Thursday December 8, 2011. A guest fee needed to be set to cover the cost of the dinner during the IIMC regional meeting. A food committee needs to be formed for the IIMC regional meeting. The Hospitality committee met concerning the menu.

Eddie Myers, Chairman Educational Committee, explained the point system for the IIMC Master classes.

Angela Bean, President mentioned the upcoming IIMC regional meeting, which will be held in Jackson, MS, December 8 -10, 2011, running along with the MS Municipal Clerks & Collectors workshop, December 7 & 8, 2011.

Debbie Bernardo, Southern Trustee (Hattiesburg) stated the IIMC regional brochure will be sent out the first of October, 2011. Debbie also mentioned that sponsors need to be solicited for the IIMC regional meeting mainly for the cost of food. Five (5) vendors – charge double, but not to exceed \$300. If a vendor sponsors a break, the fee amount would increase up to \$500. These fees would cover two(2) breakfasts, one (1) lunch, one (1) dinner and breaks, also transportation.

MINUTES OF THE
MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
EXECUTIVE COMMITTEE MEETING
DECEMBER 7, 2011

BE IT REMEMBERED that the Mississippi Municipal Clerks and Collectors Association held the Executive Committee meeting on Tuesday, December 7, 2011 at 5:30 p.m. at the Hilton Hotel, Jackson, MS.

The following members of the Executive Committee were present: Angela Bean, President, Shelia Heath, 1st Vice President, Angela Richburg, Treasurer, Marsha Fairman, Secretary, and the Trustees from the Central, Northern and Southern Districts: Mary Ann Hess, Kimberly Vaughn, Celia Boren, and Debbie Bernardo , respectively.

President Angela Bean presided.

The first item up for discussion was the renewal fee for hosting the MS Municipal Clerks and Collectors Association website through Central Mississippi Planning Development District. The amount to maintain the website is \$135.00 per quarter (same amount as last year). The recommendation was voted.

The Executive Committee all voted yea.



Angela Bean, City Clerk, Brandon

President, MMCCA

ATTEST:



Ma rsha Fairman, Deputy Clerk, Brookhaven

Secretary, MMCCA

9-27-11
Committee Meetings
Starkville, MS

Name	City
Kimberly A Vaughn	Crystal Springs
Dianne Duville	City of Tom Dale
Andrea Freeze	Horn Lake
Sheila Heath	Southaven
Jackie Bowser	Abbeville
Christina S. Lockett	Swain
Conchita S. S. S. S.	Greenwood
Marly Schwaner	Hattiesburg
Debbie Bernardo	Hattiesburg
Lisa Russell	Jackson
Michelle Jody	Taylorville
Dorinda McKeen	Columbia
Janette Davis	Collins
Brenda Lee	Jackson
Marsha Johnson	Brookhaven

MMCCA
2011-2012 OFFICERS / COMMITTEE LISTING

OFFICERS:

Angela Bean	President	(601)825-5021	brandoncityclerk@att.net
Mary Ann Hess	Past President	(601)428-6430	maryanhess@laurelms.com
Shelia Heath	1 st Vice President	(662)280-2489	sheath@southhaven.org
Michael Jinks	2 nd Vice President	(601)833-2362	jx53@bbimail.net
Angela Richburg	Treasurer	(601)372-7746	arichburg@byram-ms.us
Marsha Fairman	Secretary	(601)833-2362	marshaf@bbimail.net
Kim Vaughn	Central Trustee	(601)892-1210	kvaughn@telepak.net
Celia Boren	Northern Trustee	(662)363-2432	cboren2001@yahoo.com
Debbie Bernardo	Southern Trustee	(601)545-4502	dbernardo@hattiesburgms.com

SCHOLARSHIP COMMITTEE

Lisa Russell, Chairman	Fulton	(662)862-4929	cityhall@intop.net
Jan Wilcher	Carthage	(601)267-8322	jwilcher@bbimail.net
Lynette Bland	Crowder	(662)326-8822	townofcrowder@yahoo.com
Delores Harris	Belzoni	(662)247-1343	clerk@belzoni.com
Brenda Pree	Jackson	(601)960-1036	bpree@city.jackson.ms.us

MEMBERSHIP/BENEVOLENT

Patricia Lockett, Chairman	Inverness	(662)265-5741	lucky76186@yahoo.com
Kathy Johnson	Lucedale	(601)947-2082	kjohnson@cityoflucedale.com
Marilyn Schwandt	Hattiesburg	(601)545-4550	mschwandt@hattiesburgms.com
Jean White	Edwards	(601)852-5461	townofedwards@aol.com
Joyce Walker	Sunflower	(662)569-3388	jwtownclerk01@deltaland.net

CERTIFICATION COMMITTEE

Bettye Massey, Chairman	Pelahatchie	(601)854-5224	pelahat@bellsouth.net
Dorothy Redeemer	Morton	(601)732-6252	mortonch@bellsouth.net
Kathy Brewer	Ellisville	(601)477-3323	kbrewer@bbimail.net

LEGISLATIVE COMMITTEE

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Michael Jinks	Brookhaven	(601)833-2362	jx53@bbimail.net
Angela Richburg	Byram	(601)968-7747	arichburg@byram-ms.us
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Dorothy Pearson	Rolling Fork	(662)873-2814	rolnfork@bellsouth.net
Markeeta Outlaw	Starkville	(662)323-4813	cityclerk@cityofstarkville.org
Mary Ann Hess	Laurel	(601)428-6430	maryannahess@laurelms.com

IIMC COMMITTEE

Eddie Myers, Chairman	Hattiesburg	(601)545-4502	emyers@hattiesburgms.com
Kim Vaughn	Crystal Springs	(601)892-1210	kvaughn@telepak.net

MENTORING COMMITTEE

Markeeta Outlaw, Chairman	Starkville	(662)323-4813	cityclerk@cityofstarkville.org
Katie Subia	Hernando	(662)429-9092	ksubia@cityofhernando.org
Debra Ross	Flora	(601)879-8686	floratown@tatcable.com
Cinderella Morris	Greenwood	(662)453-2246	cmorris@cityofgreenwood.org
Denise Stringfellow	Hernando	(662)429-9092	dstringfellow@cityofhernando.org
Deborah Lea	Monticello	(601)587-0045	deblea@bellsouth.net
Celia Borne	Tunica	(662) 363-2432	cboren2001@yahoo.com
Russell Wall	Clinton	(601)924-5474	rwall@clintonms.org

HOSPITALITY COMMITTEE

Andrea Freeze, Chairman	Horn Lake	(662)342-3488	afreeze@hornlake.org
Katie Subia	Hernando	(662)429-9092	ksubia@cityofhernando.org
Donna McKenzie	Columbia	(601)736-8201	dmckenzie@bbimail.net
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Suzette Davis	Collins	(601)765-4491	sdavis@cityofcollins.com
Marsha Fairman	Brookhaven	(601)833-2362	marshaf@bbimail.net
Lavaile Barkley	Booneville	(662)728-6810	lbarkley@booneville-ms.gov

PUBLICITY COMMITTEE

Jackie Benson, Chairman	Aberdeen	(662)369-8588	jbenson@ci.aberdeen.ms.us
Linda Wigley	Florence	(601)845-8856	cityhall2@windstream.net
Lynn Fair	Tupelo	(662)841-679	lfair@ci.tupelo.ms.us
June Williams	Winona	(662)283-1232	cityclerk@winonams.org

SILENT AUCTION COMMITTEE

Wendy McClain, Chairman	Gautier	(228)497-8014	wmcclain@gautier-ms.gov
Suzette Davis	Collins	(601)765-4491	sdavis@cityofcollins.com
Donna McKenzie	Columbia	(601)736-8201	dmckenzie@bbimail.net
Jo Ann Robbins	Sumrall	(601)758-3591	townofsumrall@c-gate.net
Stephanie Mullings	Lumberton	(601)329-3333	lumbertoncityclerk@hotmail.com
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EDUCATION COMMITTEE

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Priscilla Daniel	Picayune	(601)799-5542	piccityclerk@bellsouth.net
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**MISSISSIPPI MUNICIPAL CLERKS
& COLLECTORS ASSOCIATION
STATEMENT OF REVENUE AND EXPENSE TRANSACTIONS
JULY 01, 2011 THROUGH MARCH 28, 2012**

BALANCE FORWARD		\$ 74,042.71
June 30, 2011		
REVENUES:		
Dues		25.00
Certification		1,650.00
Sept. Planning Session		1,900.00
IIMC Region IV Sponsors/Vendors		3,115.00
Silent Auction		4,658.50
Miscellaneous		10.00
TOTAL		11,358.50
TOTAL REVENUES		85,401.21
EXPENDITURES:		
1083	Franks Trophy World	Certification plaques 40.00
1084	C.M.P.D.D.	Web page 7/11-9/11 135.00
1085	M.M.L.	June 27 th Clerk Reception 1,069.20
1086	Void	0.00
1087	CGT/MSU	35 Certificates/34 plaques 2,059.17
1088	Town of Tylertown	MMCCA lapel pins 690.00
1089	Marsha Fairman	Sep conference Snacks 158.96
1090	Andrea Freeze	Hospitality expenses 408.06
1091	C.M.P.D.D.	Web page 10/11-12/11 135.00
1092	Debbie Benardo	IIMC Region IV Conference Supplies 135.00
1093	MML	Scholarship Fund 1,711.15
1094	Cline Tours	IIMC Region IV Conference Bus 510.00
1095	Angela Beane	IIMC Goody Bag Supplies 105.57
1096	Susie Morgan	IIMC Caterer 1,592.29
1097	C.M.P.D.D.	Web page 1/12 - 3/12 135.00
1098	Janet Baird	IIMC Conference Snacks 73.44
1099	Hilton Jackson	IIMC Conference Reception 935.85
1100	Geiger Midsouth	IIMC Gift Bags 979.83
Total:		10,854.53
Cash on Hand March 28, 2012		74,546.68

**MISSISSIPPI MUNICIPAL CLERKS AND COLLECTORS ASSOCIATION
ACKNOWLEDGES YOUR ATTENDANCE AND PARTICIPATION**

AT THE MMCCA BUSINESS MEETING

JUNE 30, 2011

BILOXI, MISSISSIPPI